

## RENTAL CRITERIA

\_\_\_\_\_ Unit # (if known) \_\_\_\_\_  
Name of Property

The following must be read and signed by each applicant.

All requested fields on the application must be completed to be considered for processing. It must be signed and dated by each person. All references are checked and verified. Employment and landlords will be contacted to study behavior and payment history. Any history of poor payment history or arrests will be immediate reason for denial. You must also attach a clear copy of a photo ID for each applicant.

There is a non-refundable application fee of \$25.PER PERSON, which will be paid by bank check or money order WITH THE APPLICATION. PERSONAL CHECKS ARE NOT ACCEPTABLE. Mail this form, completed application, and fee to the address on top of the application form.

The potential tenant must be 21 years of age, and have must have been employed for 12 consecutive months prior to application; must earn enough to pay the rent with one week's pay (please note that alimony, child support or other fees do not count). Pets, of any kind, are not permitted, nor are motor cycles, large recreational vehicles/boats or waterbeds. If anything more than "normal wear and tear" has been committed to the unit during the rental term, at the vacating inspection, a list of damages will be given to the tenant, itemizing the repair costs, which are deducted from the security deposit that is returned to the tenant within 30 days of the move-out date.

The security deposit is a minimum of one month's rent, payable in advance of the move-in date and by Connecticut State Law, cannot be used for your last month's rent.

Rent is due on the first of the month, with a late fee of \$25 if not received by the 10<sup>th</sup> of the month. There is a \$35 charge for any checks that are returned NSF, along with the bank fees levied for processing them.

Submission of the application does not constitute acceptance by the Landlord for residency.

I have read and understand the above information and I grant permission to perform the background checks.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**RENTAL  
APPLICATION**

Notice: Co-Applicant must complete a separate Rental Application Form

The undersigned hereby makes application to rent an apartment \_\_\_\_\_ located at \_\_\_\_\_

beginning on \_\_\_\_\_ 20th \_\_\_\_\_ at a monthly rental of \$ \_\_\_\_\_

**PLEASE TELL US ABOUT YOURSELF**

FULL NAME \_\_\_\_\_ PHONE ( ) \_\_\_\_\_

Date of Birth \_\_\_\_\_ Social Security No. \_\_\_\_\_

Name of Co-Applicant \_\_\_\_\_

Number of Dependents (excluding Co-Applicant) \_\_\_\_\_ Ages of Dependents \_\_\_\_\_

Other Occupants and Their Relationship \_\_\_\_\_

Pets (Number and Kind) \_\_\_\_\_

**PLEASE GIVE YOUR RESIDENCE HISTORY FOR THE PAST 3 YEARS (Beginning With Most Current)**

CURRENT ADDRESS \_\_\_\_\_

Month & Year Moved In \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Owner or Agent \_\_\_\_\_ Phone ( ) \_\_\_\_\_

PREVIOUS ADDRESS (If within 3 years) \_\_\_\_\_

Month & Year Moved In \_\_\_\_\_ Moved Out \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Owner or Agent \_\_\_\_\_ Phone ( ) \_\_\_\_\_

PREVIOUS ADDRESS (If within 3 years) \_\_\_\_\_

Month & Year Moved In \_\_\_\_\_ Moved Out \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Owner or Agent \_\_\_\_\_ Phone ( ) \_\_\_\_\_

**PLEASE GIVE YOUR EMPLOYMENT INFORMATION**

YOUR STATUS:  Employment Full-Time  Employed Part-Time  Student  Retired  Unemployed

Current

EMPLOYER  Previous \_\_\_\_\_

Date(s) Employed \_\_\_\_\_ Employed as \_\_\_\_\_

Supervisor \_\_\_\_\_ Supervisor's Phone ( ) \_\_\_\_\_

Address \_\_\_\_\_

Salary \$ \_\_\_\_\_ per \_\_\_\_\_ If employed by above less than 6 months, give name and address of

Previous Employer or School \_\_\_\_\_

If there are other sources of income you would like us to consider, please list income, source and person (Banker, Employer, etc.) who we could contact for confirmation. You do NOT have to reveal alimony, child support or spouse's annual income unless you want us to consider it in this application.

Amount \$ \_\_\_\_\_ Source \_\_\_\_\_

**PLEASE LIST YOUR BANK AND CREDIT REFERENCES**

YOUR BANK (S)                      City-State                      Branch                      Type of Acct.                      Acct. Number  
1  
2

CREDIT REFERENCES                      City-State                      Acct. Number  
1  
2  
3

YOUR DRIVER'S LICENSE NUMBER \_\_\_\_\_ State \_\_\_\_\_

YOUR VEHICLE MAKE/MODEL \_\_\_\_\_ Year \_\_\_\_\_ Tag No. \_\_\_\_\_ State \_\_\_\_\_

SECOND VEHICLE MAKE/MODEL \_\_\_\_\_ Year \_\_\_\_\_ Tag No. \_\_\_\_\_ State \_\_\_\_\_

OTHER VEHICLES \_\_\_\_\_

HAVE YOU EVER:      Filed for bankruptcy?       No       Yes  
                                 Been evicted from tenancy?       No       Yes  
                                 Willfully or intentionally refused to pay rent when due?       No       Yes

Please give any additional information which might help management evaluate this application:

If management has any questions about this application, please give PHONE NUMBERS where you can be located:

DAY PHONE(S) \_\_\_\_\_

NIGHT PHONE(S) \_\_\_\_\_

I hereby apply to lease the above described premises for the term and upon the conditions above set forth and agree that the rental is to be payable the first day of each month in advance.

I RECOGNIZE THAT AS PART OF YOUR PROCEDURE FOR PROCESSING MY APPLICATION, AN INVESTIGATIVE CONSUMER REPORT MAY BE PREPARED WHEREBY INFORMATION IS OBTAINED THROUGH PERSONAL INTERVIEWS WITH MY NEIGHBORS, FRIENDS, AND OTHERS WITH WHOM I MAY BE AQUAINTED. THIS INQUIRY INCLUDES INFORMATION AS TO MY CHARACTER, GENERAL REPUTATION PERSONAL CHARACTERISTICS, AND MODE OF LIVING. I UNDERSTAND THAT I MAY HAVE THE RIGHT TO MAKE A WRITTEN REQUEST WITHIN A REASONABLE PERIOD OF TIME TO RECEIVE ADDITIONAL, DETAILED INFORMATION ABOUT THE NATURE AND SCOPE OF THIS INVESTIGATION.

The above information, to be best of my knowledge, is true and correct.

Signature of Applicant \_\_\_\_\_ Date Signed \_\_\_\_\_

\_\_\_\_\_

CONTINUED OVER

